



SOCIETY OF PLASTICS ENGINEERS
The International Plastics Society
BOARD OF DIRECTORS, EXTRUSION DIVISION, SPE

Fall 2013 Meeting
Friday, November 8, 2013
Crowne Plaza Wilmington North
Wilmington, DL

8:30 AM – 12:00 PM

Extrusion Division Fall 2013 Meeting Minutes

Meeting called to order by Barry Morris at 8:32 AM.

Attendance (Board members):

PRESENT 14
PHONE 7
ABSENT 9
Guests 0

Present

Barry Morris
Paul Andersen
John Wagner
David Anzini
Olivier Catherine
Eldridge Mount
Joe Golba
Adam Dreiblatt
Costas Gogos
Maria Noriega
Helmut Schildknecht
Jaimie Gomez
Jeff Biesenberger
Keith Larson

Phone

Mark Spaulding
Greg Campbell
Surendra Sagar
Steve Derezinski
Tim Womer
Steve Derezinski
John Perdikoulis

Absent

Barry Morris made opening remarks

Michelle Curenton is the Chair of record; however, due to her being unable to attend in person, the 2013/2014 Board meetings will be chaired by the previous four Chairs - J. Christiano; B. Morris; J. Golba; and T. Womer.

Secretary's Report: K. Larson: Minutes Submitted:

Motion: J. Golba motioned to accept the Summer 2013 Meeting Minutes as read; Motion seconded by C. Gogos; Motion carried

Reviewed Action Item list – see separate attachment

Treasurer's Report: J. Wagner: Report Submitted:

As of October 30, 2013 our combined net worth is \$307,506.75 up from the summer report which was \$293,253.62. Our net worth continues to trend at, or above, the 12 month moving average. We still have some unpaid Sponsorship invoices.

Motion: J. Gomez to accept the Treasurer's Report; Motion seconded by P. Andersen; Motion carried

Finance Committee Report: G. Campbell: Report Submitted:

Both the general fund and Lew Erwin funds continue to do well. If our investment advisor had not moved out of the old funds we were invested in, things would not be as good. The funds are currently in more conservative investments.

ACTION: None required per Barry

Sponsorship Report: B. Morris for D. Smith: Report Submitted:

John will be sending invoices for 2014 sponsor participation
K-tron has changed names to Coperion K-tron and Jaimie will get new logo
Jaimie – need to get more sponsors

**ACTIONS: D. Smith needs to coordinate logos from sponsors for website
Board members continue to recruit new sponsors
D. Smith to update Sponsorship form and send to Charlie's conference list and the general membership**

Collections year to date are a bit short year-to-date

Newsletter Report: K. Xiao: Report Submitted:

Next newsletter in December.

ACTION: Karen needs copy by November 30th, Christmas theme if possible

Website Report: S. Derezinski: Report Submitted:

Website views are down to about 200 per month
If anyone has an idea on something new to post please forward it to S. Derezinski
Steve is working with Karen on fresh contact info for website and establish links to website
J. Biesenberger - How many different IP addresses are logging onto website?

ACTION: S. Derezinski working to updated Board member's company affiliations – will send out update e-mail and ask for current logo

Website upgrade - National has selected a design and having weekly meetings to update the main SPE website.
Plan to launch new site in March, but time frame is tight with ANTEC
Extrusion Division will be first to merge into new SPE website
We will hold off on making any changes to the Extrusion Division website until national effort is complete

Branding Report: J. Gomez: Verbal Report of Planning Meeting Submitted:

Strategic planning meeting on November 7, 2013

ACTION: A. Dreiblatt, P. Anderen and K. Larson will boil list down to insights prior to Winter meeting

Wikipedia Report: E. Mount / B. Morris: No Report Submitted:

Dormant with no activity since 2011
Need to get access to update and edit
Paul suggested spreading out access and each member review segments
Several requests per year for access
Joe – Peer review of content submitted from Division and then anyone can add approved content

**ACTIONS: J. Wagner will contact Michelle to get access credentials for J. Gomez
J. Gomez will have IT person look at it and see what is involved to update
Jeff Biesenberger, Olivier Catherine and Eldridge Mount will review content and update
Move updated content into new website
FUTURE - Request content from Division members and post on Wiki after peer review – time with new website launch**

Councilor's Report: J. Gomez for M. Wetzel: Verbal Report:

Jaimie is up for election as VP
ANTEC Mumbai was successful – looking for next one
Spending money on changes, i.e. website, but project is \$84,000 over budget
Membership dues barely cover expenses at national level

By-Laws Report: D. Anzini: Verbal Report:

ACTION: Need to establish description of Student Chapter Liaison

BOD Officer Selection Discussion: B. Morris:

Helmut S. to handle the ANTEC Awards reception but not be in the standard rotation.
Barry - Still need a TPC Elect to fill out the officer rotation – resolve at Winter meeting.

Young Professionals: E. Mount & J. Golba: Proposal Submitted:

Nominating Committee for Young Professionals (YP) should be formed.
A total of six (6) YP would be nominated, two (2) per year, each for three year terms.
Executive Committee picks two YPs each year from the nominated list each year.

Motion: E. Mount motioned to accept the Young Professional plan as presented and add to By-Laws; Motion seconded by J. Golba;

Discussion ensued.

Motion: A, Dreiblatt motioned to amend the Young Professional plan to not restrict to plastics extrusion; Motion seconded by B. Morris; Motion carried

More discussion.

Motion: J. Wagner motioned to amend the Young Professional plan requirements to include service on the Paper Committee; Motion seconded by J. Golba; Motion carried

More discussion.

Motion: J. Gomez motioned to move 6c into item 3, change name to “Search Committee” and amend

Motion: Young Professional Search Committee carries as amended

ACTION: Finalize amendment with D. Anzini
E. Mount to send final version to K. Larson
Committee created and will nominate first two Young Professionals at Winter Meeting:

- J., Chairman
- C. Gogas
- S. Sagar
- E. Mount

Final verbiage of amendment is attached to these minutes.

ANTEC 2014: D. Anzini: Report Submitted:

33 papers submitted as of 5:00 PM on November 7th
Closes at 5:00 on November 12th.
Tutorial session on Hot Melt Extrusion – Charlie and Costas helping.
Mark added plenary speakers and sessions for ANTEC.
Need moderators for sessions.

ANTEC 2014 Awards Reception: H. Schildknecht: Verbal Report Submitted:

2013 Awards Reception made over \$3,000 for scholarship fund.
D. Anzini will work with Helmu on the 2014 reception.

MiniTec Report: C. Martin: No Report:

Need final \$\$ from Thermoforming TopCon in September
Looking at an Extrusion MiniTec in either Fall 2014 or Spring 2015 at UMass-Lowell.
Bio-plastics would also like to be involved.
UMass has good facilities and the event should be well supported

TopCon Report: J. Golba for D. Bigio: Report Submitted:

March 11-13, 2014 at Case Western University in Cleveland, OH.
Akron and Cleveland SPE sections helping Charlie coordinate.
\$375 member registration fee.
Tabletops available for \$1,000 sponsorships.
Slate mostly full, but a few open slots remain – will be completed within the next two weeks.
Joe will send final agenda when complete

Pride / Pinnacle Report: B. Morris: Verbal Report

K. Xiao is working on

Fellows Report: E. Mount: Report Submitted:

Martin Mack and Tony Neubauer are in for Fellows consideration now.
Possible candidates for this year if paperwork is completed.

Honored Service Report: M. Spaulding: Verbal Report:

No candidates for 2014

Working on 2015

Membership Report: J. Christiano: Report Submitted:

Nothing new reported

Long Range Member Services Report B. Morris: No Report:

Nothing new reported

Student Chapter Report: T. McHouell: Report Submitted:

Nothing new reported

Lew Erwin Scholarship Report P. Andersen: Report Submitted:

Travel award of \$1,000 was approved at the Summer 2013 meeting.

Awards Report: M. Spaulding: Verbal Report:

Nothing new but several things in the works.

History Report: M. Puhalla: Report Submitted:

Nothing new reported

Elections: J. Biesenberger: Verbal Report:

Will be back on the scheduled election cycle this year, so they are complete by ANTEC 2014

Six current members up for re-election:

- Tom McHouell
- Gregg Campbell
- David Bigio
- Greg Campbell
- Mark Spalding
- Surendra Sagar

Tim Womer retiring and not running again – Dan Cykana and Gary Oliver already retired.

New Board nominees:

Monika Gneuss - Gneuss
Kevin Slusarz – American Kuhne
Mahesh Gupta – Michigan Tech University
Chad Brown - Merck
Mark Tate - Gala Industries
Narasimharao Dontula
Victor Bravo
Ricky Amba - Sabic

Jeff to verify all credentials

Fill eight slots this election with fourteen candidates

Vote on ballot at Winter Meeting

Unfinished Business:

Working Group on Educational Programs - Gary retired and Barry is now heading up committee	B. Morris
Webinars Seminars scheduled Barbara Spain schedules sessions	E. Mount
By-laws Student liaison in works Young Professional amendment in process	D. Anzini

New Business

ANTEC 2015 Medellin (Latin America): Maria del Pilar Noriega, J. Gomez: Verbal Report:

Formal proposal has been tendered to have a technical meeting in Colombia August 24-25, 2014.

Decision at SPE national by November 15th.

Board consensus is that the Extrusion Division will support the proposal

C. Gogas asked to dedicate the Awards Reception to his colleague who passed away this Summer.

Next Meeting:

To be chaired by J. Golba

Thursday afternoon, Friday morning, February 6-7, 2014 in the Fort Myers, FL area – details to follow from Joe G.

Meeting adjourned 12:12 PM

Respectfully submitted,

Keith Larson

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November 7, 2013

From: Joe Golba and E. Mount III

Subject: Extrusion Division Young Professional Committee

Summary: the following represents our combined thoughts and discussions as to the scope of the proposed Young Professional program for the Extrusion Division. It represents our proposal to the board at the November Board meeting. Our immediate goal is to have the By-Law ready for consideration at the November Board meeting.

Once we discuss the proposal at the November Board meeting we will present a By-law for the Extrusion Board to consider for adoption. We will need to draft the by-law text Thursday afternoon.

Goal:

To prepare and obtain approval for an Extrusion Division by-law change to permit the addition of up to 6 young professional (less than 35 years of age) board members in rotating pairs for a three year appointment.

Approach:

We propose the appointment of two young professionals each year as associate board members for a term not to exceed three years. At the end of three years they will be considered for nomination for election to the board. At no time will there be more than 6 such appointees at any time.

Each young professional would have the following qualifications and two primary responsibilities to the Board

1. Must be a member in good standing of the SPE and primary member of the Extrusion Division
 - a. Only working young professionals in industry or a teaching institution will be considered
 - i. Graduate students would not be eligible
 - ii. Undergraduate students would not be eligible
2. Must be 35 or younger
3. Will have voting rights and responsibilities of all Board members
4. Must be financially able to attend and participate on the board
 - a. Approval/encouragement of company would be needed
5. They will be required to serve on the paper review committee
6. They will develop or be assigned an area of contribution
 - a. The assignment should enhance a service of the division to the membership
 - i. A natural focus would be for young member services
Especially related to use of new media, branding, involvement in programs to attract/recruit young professionals to SPE and ExDiv, creation of student chapter and student chapter activities
 - b. Membership services to the full division would also be appropriate
Especially related to use of new media, branding, involvement in programs to attract/recruit young professionals to SPE and ExDiv, creation of student chapter and student chapter activities
 - c. The six of them form a Young Professional committee, so that they can think and plan independently and report/discuss the results of their deliberations with the regular (and older) members of the Board.
 - d. Engage in activity (-ies) which with some tangible benefit to their company/college

How will this be accomplished?

We propose the following mechanism:

1. Establish a standing Young Professionals Search Committee to identify and nominate young professionals for consideration
 - a. Identify Young Professionals participating in the Society
 - i. From industrial professionals
 - ii. From participation in ANTEC program
 - iii. From paper review committee
 - iv. From teachers/faculty of Universities and Colleges including 2-yr associate programs
 - b. Develop a background document of the young professional
 - i. for review of the board and executive committee prior to election
 - c. Identify potential areas of contribution for each individual
 - i. Based on needs of the Board
 - ii. The young professional can define a potential area of contribution to the board See 6.c above
2. Nominate individuals for consideration and selection by the Extrusion Division Executive committee
 - a. For the first three years, elect two YPs/ year with three-year tenures, and repeat the six-year cycle
 - b. Executive Committee appoints up to two individuals from the nominees
 - c. Executive committee determines a primary focus for their contribution
 - i. Possible areas are
 1. Paper review committee
 2. Wikipedia
 3. Web site
 4. Student outreach
 5. Specific membership needs of the Board
 - ii. The young professional may define a potential area of contribution to the board
3. The six of them form a Young Professional committee, so that they can think and plan independently and report/discuss the results of their deliberations with the regular members of the Board.
4. Mentors will be assigned from the sitting board members to help integrate the young professional into the operations of the board
 - a. Mentors responsibilities are
 - i. Integrate young professional into the board
 - ii. Monitor performance of young professional
 - iii. Help with obtaining company/college approval for participation if needed
 - iv. Have a yearly joint mentors/YP to review and make suggestions
 - b. If necessary, Mentor makes recommendation to remove Young Professional from board before end of three years
 - c. Mentor makes recommendation to the nominating committee to place Young Professional into election cycle
5. At the end of three year appointment the young Professional will be eligible for nomination and election to the board based on his/her accomplishments