



SOCIETY OF PLASTICS ENGINEERS  
The International Plastics Society  
**BOARD OF DIRECTORS, EXTRUSION DIVISION, SPE**

**Summer 2013 Meeting  
Friday, July 26, 2013  
Mystic Hilton  
Mystic, CT  
8:30 AM – 2:50 PM**

**Extrusion Division Summer 2013 Meeting Minutes**

Meeting called to order by John Christiano at 8:30 AM.

**Attendance (Board members):**

**PRESENT 14**  
**PHONE 7**  
**ABSENT 9**  
**Guests 0**

**John Christiano made opening remarks**

Michelle Curenton is the Chair of record; however, due to her being unable to attend in person, Board meetings will be chaired by the previous four Chairs - J. Christiano; B. Morris; J. Golba; and T. Womer

Thanks to Luann Kupka at Davis-Standard for taking care of the logistics for the Summer Meeting!

John asked the other Chairs if they had any opening remarks -

J. Golba - Michelle is facing her illness with great courage. She does answer her e-mail sporadically

**Secretary's Report: D. Anzini: Minutes Submitted:**

**Motion: G. Campbell to accept the Spring 2013 Meeting Minutes as read; Motion seconded by J. Golba; Motion carried**

**Treasurer's Report: J. Christiano & G. Campbell for J. Wagner: Report Submitted:**

As of June 30, 2013 our combined net worth is \$293,253.62 down from the Winter report which was \$299,128.07. Our net worth continues to trend at, or above, the 12 month moving average. We still have some unpaid Sponsorship invoices

**Question - Can we place the actual expenses next to the budgeted line item on the spreadsheet?**

**Motion: B. Morris to accept the Treasurer's Report; Motion seconded by G. Campbell; Motion carried**

**Finance Committee Report: G. Campbell: Report Submitted:**

Both the general fund and Lew Erwin funds continue to do well. If our investment advisor had not moved out of the old funds we were invested in, things would not be as good. The funds are currently in more conservative investments.

- Discussion:** The Lew Erwin Fund is now self-sustaining. Should we be doing something else with excess money generated that used to get placed in the Erwin Fund?
- Extra cash should be earmarked for what? Education Committee to come up with recommendations
  - J. Christiano - need to financially organize the Lew Erwin account so the money paid out as scholarships comes from the fund

**ACTION:** G. Campbell to report on Lew Erwin Fund to Education Committee. P. Andersen to get involved as Chair of Lew Erwin Scholarship

G. Campbell presented the 2013-2014 Extrusion Division Budget to the Board

**Motion:** J. Golba to accept the 2013-2014 Extrusion Division Budget as presented; seconded by H. Schildknecht; Motion Carried

**Sponsorship Report: J. Christiano for D. Smith: Report Submitted:**

2013 sponsor participation is looking good, especially for this time of year  
R&B was noted as off the sponsor list, and NDC needed to be listed as Platinum

**ACTION:** J. Christiano to send a note to Dan Smith that NDC should be listed as a Platinum sponsor

Collections year to date are a bit short - \$10,900 vs. \$17,400

**We would continue to appreciate the assistance of Board Members in enlisting Sponsors**

**Newsletter Report: K. Xiao: Report Submitted:**

Next newsletter still needs a Chair's message and a TPC Report. It should be published this summer  
B. Morris - when Karen becomes Chair next year, will she need help with the Newsletter?  
J. Callari - volunteered to help Karen with the Newsletter - Thanks Jim!

**ACTION:** As always, Karen needs copy - keep it coming!

**Website Report: S. Derezinski: Report Submitted:**

Website stats from Yahoo were shared. Our Search Engine rankings have moved up to number 1 or 2 on Yahoo!, Google and MSN

If anyone has an idea on something new to post please forward it to S. Derezinski  
T. Womer - Can Board members' company affiliations be added back to the Website?

**ACTION:** S. Derezinski to add Board members company affiliations

Website upgrade - since National has not completed the changes to the main SPE website, we have held off on making any changes to the Extrusion Division website

**Fellows Report: E. Mount: Report Submitted:**

This was a good year for Extrusion Division, with three new Fellows  
Martin Mack will be re-submitted for Fellows consideration next year. M. Spalding has nominated Tony Neubauer. We have two sponsors for this nomination. Several other current candidates will need to complete their paperwork

**ACTION:** E. Mount to send Fellows forms to J. Perdikoulis

**Young Professionals: E. Mount & J. Golba: Proposal Submitted:**

All on the Board recognize the need to get the younger members of the Extrusion Division involved, but the concern is that our current nominating and election process is a disadvantage for young professionals  
E. Mount has proposed that a Nominating Committee for Young Professionals (YP) be formed.  
A total of six (6) YP would be nominated, two (2) per year, each for three year terms  
J. Golba - should stagger the terms of the six and give them committee assignments (an example would be working on the Wiki)

General consensus on the proposal was positive

P. Andersen - per our By-laws, the Chair can appoint such a committee

**ACTION: J. Christiano appoints a Young Professionals Committee, consisting of:**  
- J. Golba / E. Mount - co-Chairs  
- C. Gogos; P. Andersen; A. Dreiblatt; J. Christiano - members

B. Morris - a goal for this committee would be to have a motion for the Board to consider at the next Board Meeting

**ACTION: J. Christiano to schedule a teleconference with the four Chairs and the Young Professionals Committee prior to the next Board Meeting**

**Report on Board Members Term of Service: B. Morris: Report Submitted:**

B. Morris assembled statistics on the current Board and historical data. It showed that term of service for Board members has not increased versus historical, indicating that there is not an issue requiring that we consider term limits. The bigger question appears to be age distribution on the Board. That is being addressed with the Young Professionals initiative (see above)

C. Gogos - also need to consider diversity on the Board

G. Campbell - how do we bring the other Extrusion Divisions from the rest of the world into the fold?

**Councilor's Report: G. Campbell for M. Wetzel: Verbal Report:**

Council is looking at changes to governance

**By-Laws Report: D. Anzini: Verbal Report:**

**ACTION: Need to establish description of Student Chapter Liaison**

**ANTEC 2015 Medellin (Latin America): Maria del Pilar Noriega, J. Gomez: Verbal Report:**

A proposal has been tendered to have a technical meeting in Latin America. The Executive Committee is for the idea, but they would like to see a more formal proposal which includes participation from the Divisions.

Maria - the city of Medellin would participate with money and services; the ANTEC brand is well known in Medellin and would be a draw

Board consensus is that the Extrusion Division will support the proposal - we await Maria's proposal to National

**BOD Officer Selection Discussion: B. Morris:**

Still need a TPC Elect to fill out the officer rotation

**ACTION: The four Chairs and the Chair-elect to nominate a TPC Elect and report at the next Board Meeting**

**SPE Seminars: J. Christiano: Verbal Report:**

D. Cykana has resigned from the Board. The four Chairs need to determine if the position is still needed, and if so, who will take it over.

A. Dreiblatt has volunteered if needed

**ANTEC 2013: K. Xiao: Report Submitted:**

Paper qualities were quite high overall. There were eight (8) sessions total, with one tutorial session and a special session on Hot Melt Extrusion organized by Prof. Costas Gogos and Prof. Mike Thompson.

The tutorial session was a combined single screw and twin screw session. The Q&A portion of the session was all twin screw related, due to the scheduling of single screw papers first - may need to adjust that next time

Question - was ANTEC profitable?

ANTEC numbers - \$724,795 gross income vs. \$358,543 in expenses

**MiniTec Report: C. Martin: Verbal Report:**

Looking at an Extrusion MiniTec in either Fall 2014 or Spring 2015 at UMass-Lowell. Bio-plastics would also like to be involved. UMass has good facilities and the event should be well supported

**TopCon Report: J. Golba for D. Bigio: Verbal Report:**

Extrusion MiniTec during the TOPCON - the program has been set. Lesley Kyle is organizing the event. Sponsors are still needed. If you have a sponsor, forward their name to D. Bigio

A Continuous Compounding TOPCON is being organized for the week of 10 March 2014 at Case Western. Waiting to hear back from Case with costs for doing the TOPCON in a 2 day versus a 3 day format

**Pride / Pinnacle Report: J. Golba: Verbal Report**

K. Xiao will be working on putting the necessary paperwork together. Application is due 31 December

**ACTION: The four Chairs to schedule a call to discuss Pride/Pinnacle**

**Awards Report: J. Christiano: Verbal Report:**

With G. Oliver's resignation from the Board, we need a new Awards Chair

M. Spalding & M. Puhalla have been named as co-Chairs for Awards

**Elections: J. Christiano for J. Biesenberger: Verbal Report:**

Need to get back on the scheduled election cycle this year, so that elections are complete by ANTEC 2014

**ACTION: Board members come to the Fall Meeting with nominations**

**Student Chapter Report: T. McHouell: Verbal Report:**

Still not getting response from repeated inquiries to the various Student Chapters.

Discussion - what to do to re-invigorate this program?

Suggestion - focus on the handful of chapters that we know are active

**ACTION: T. McHouell; K. Xiao; C. Martin; J. Christiano to contact the six targeted universities**

Student travel fund - no response from professors last year. Money was given to National to fund travel to ANTEC

**Motion: P. Andersen; To offer travel funds to past Lew Erwin Scholarship winners, up to \$1,000, to return to ANTEC to present a paper, within 2 years of winning the original scholarship; G. Campbell second**

Discussion ensued

**B. Morris - Amendment to Motion - Travel funds to come from Lew Erwin Fund; G. Campbell second; Amendment Passed**

**Amended Motion: The Lew Erwin scholarship criteria to include the scholarship money plus a \$1,000 travel stipend to be used for travel by the award winner to present a paper at ANTEC within two years of the initial award**

***VOTE - Amended Motion Passes***

**ACTION: P. Andersen to send Secretary final wording of the Amended Motion**

**Extrusion Division Branding Discussion: J. Gomez and M. Wetzel: Report Submitted:**

New SPE website launch is estimated at 7 to 8 months out - targeting January 2014 (Note: Board opted to hold off making any changes to Extrusion Division website until we can incorporate it with National)

New format - each Division will be able to control their own content

Proposed: S. Derezinski to continue to manage the content of the Extrusion Division website; SPE will manage look and feel of the website

**Branding Process**

Assess Situation - Strategic Initiatives - Action Items - Budgeting Process - Progress Review

Discussion:

The steps above need to be followed in order if they are to be effective

Board identified that we currently have no Strategic Plan in place

G. Campbell shared a Strategic Plan proposal with the Board

Need to go through the process and it will likely take multiple sessions

Proposal - structure upcoming Board Meetings so that a Strategic Planning meeting can take place the afternoon prior to the Board meeting

Agreement - B. Morris to schedule next Board meeting as an afternoon session, followed by a morning session the next day

**ACTION:** Four Chairs; G. Campbell; J. Gomez; M. Wetzel to meet prior to next Board meeting to form an initial structure

**ACTION:** ALL - prepare an Extrusion Division SWOT analysis prior to next Board meeting - send a few bullet points to B. Morris

**Next Meeting:**

To be Chaired by B. Morris

Thursday afternoon, November 7, 2013 through Friday morning, November 8, 2013, Wilmington, DE

Meeting Adjourned 2:50 PM

Respectfully submitted,

David Anzini & Keith Larson