Extrusion Division Minutes

Meeting Called to Order by Barry Morris 1.00 pm
Roll Call taken

Attendance:
PRESENT 15
PHONE 9
ABSENT 6
Total of 18 present (at start of meeting) meets requirements for a quorum

B. Morris made opening remarks - Agenda has been changed slightly to accommodate people's schedules

Secretary’s Report: D. Anzini, Minutes Submitted:
Reviewed status of outstanding Action Items from previous meeting. Most are complete or under way
Minutes reviewed; corrections noted
Motion: G. Campbell, to accept the Minutes as amended; Motion seconded by J. Golba; Motion Carried

Treasurer’s Report: J. Wagner, Report Submitted:
The Extrusion Division remains solvent and able to meet its obligations
Motion: J. Golba, to accept the Treasurer's Report; Motion seconded by D. Smith; Motion Carried
ANTEC sponsor invoices have been sent out
The $1500 check sent to PlastiVan has not been cashed
Action: J. Wagner to contact Gail Bristol to determine status of funds

Finance Committee: G. Campbell; Report Submitted:
G. Campbell summarized his submitted report
Working on the conversion of the Treasurer's report into a format that will fit into the budget spreadsheet
No Councilor expenses have been incurred since Barcelona, since Greg is now on the Executive Committee
Budget changes have been reflected in Barry's spreadsheet
D. Bigio found a line item change - TOPCON vs. Minitech - though the $ are the same
Action: G. Campbell to organize a Finance Committee meeting between BOD meetings
Action: B. Morris to send out amended budget copy

Sponsorship Report: D. Smith; Report Submitted:
PCE joined as Silver Sponsor since the last report
Banners and Logos need to be distributed for review - if there are questions Dan can act as an intermediary to resolve
Need to contact past sponsors - PolyVinyl / CW Brabender / NDC
K. Larson to send Dan the contact info for Poly Vinyl
Discussion - what portion of the Platinum sponsorship fee should be earmarked for the Awards Reception?
Motion: J. Wagner, to earmark $500 from each Platinum Sponsorship for the Awards Reception; H. Schildknecht second; Motion Carried
Newsletter: K. Xiao: Report Submitted:
As always, Karen Needs Copy - please submit copy by mid-February
SPE Extrusion Division Blog has been created in WordPress

http://speextrusiondivision.wordpress.com

Next Newsletter publication planned in early March
B. Morris - suggested that we include a book review of Chan Chung's book
Action: M. Spalding to write and submit book review

Awards Reception: K. Xiao: Report Submitted:
There will be two levels of sponsors this year - $500 & $1000
Sponsors need to be secured and verified as soon as possible

Web Site Report: S. Derezinski: Report Submitted:
Steve requests that all status changes for Board members be submitted for addition to the web site in a timely fashion
Addition of Classic ANTEC paper feature - T. Womer to send reprint of 1959 Bruce Maddock paper
Action: All please send content to Steve for the web site

Branding Committee Report: M. Wetzel: Report Submitted:
Don Dunnington gave the Board a great presentation prior to the Board Meeting
Looking at personal branding
Focus has been on the Young Professional demographic, since they are a global group
Forecast is that there will be a proposal floated in March
KTron is helping the Committee with this initiative

Web Site Upgrade: M. Curenton: Report Submitted:
We will need outside help with the Wiki once it is opened up to the outside world
Cost estimate to migrate to a refreshed web site will be submitted at the next Board meeting
Jury for Wiki submissions will consist of the members of the paper review committee
Papers missing from Wiki have been scanned in (thanks Steve D.)
Traffic on Wiki is on the rise - 60,000 hits last quarter

Councilor’s Report: G. Campbell: Report Submitted:
Next Council meeting in February will be a virtual meeting
Full rebate is in this year's budget
Greg is now on the Executive Committee; Extrusion Division will need a new Councilor
Greg recommends that our new Councilor volunteer to join the Finance and Bylaws & Policy Committees

Webinars Committee: E. Mount: Report Submitted:
Barbara Spain reviewed the list of topics with the team - 7 topics were chosen
Webinar format is one hour, which will include a question and answer session
Presenters for the series: T. Womer; D. Cykana; S. Derezinski; M. Spalding; G. Campbell; E. Mount; J. Biesenberger
ExtDiv members will be given a discount for the webinars
M. Spalding to review list and make suggestions as to order & pairing
Barbara will review pricing with Tom at SPE

Minitech: C. Martin: Verbal Report:
Next event will be 10.16.12 in North Texas. The tentative plan is to combine this event with a golf outing

Awards: G. Oliver: Report & Election Results Submitted:
Awards recipients were selected for awards that will be presented during a ceremony at ANTEC. Awards and their presenters are as follows:
Distinguished Achievement - Chair
Bruce Maddock - M. Spalding
Heinz Hermann - P. Andersen
Heinz List - H. Schildknecht
Jack Barney - G. Oliver
Action: Notify winners of their selection
Seminars: D. Cykana: Report Submitted:
SPE has entered into an agreement with PTI, a for-profit organization, to manage ANTEC 2011 program and other seminars scheduled for later this year
PTI is hosting the SPE Instructors Seminars on May 7th –May 10th 2012 in Atlanta at Atlanta Airport Crown Plaza

ANTEC 2012: J. Golba: Report Submitted:
There will be 8 sessions with 49 papers over 2 days at ANTEC
Awards ceremony will be afternoon of 3 April
Action: Selection of session moderators - if you wish to be considered, contact Joe
Action: C. Martin to get certificates for speakers
Action: Final list of moderators to go to Michelle for ballot printing

Pinnacle Report: M. Curenton: Report Submitted:
Based on criteria, Extrusion Division has qualified for Gold
Need to review the report to determine if there have been any omissions

Honored Service: M. Spalding: Verbal Report:
Mark Spalding will receive Honored Service Award

Membership: J. Christiano: Report Submitted:

Long Range Member Services: B. Morris: Report Submitted:
Action: Board to review and comment on Barry’s submission, submit suggestions

Student Chapter: T. McHouell / B. Morris: Report Submitted:
Action: Update college professor list; send out letters to new names added to list

Lew Erwin Scholarship: P. Andersen: Verbal Report:
March 1 is the application deadline - with ANTEC on April 1, the timeline is very compressed this year

Elections: J. Biesenberger: Report Submitted:
S. Schick has resigned at the end of this election cycle; S. Maxson has also resigned
Chair to appoint someone to fill S. Maxson’s term

Education Working Group: B. Morris / G. Oliver: Report Submitted:
Committee meeting held prior to the Board meeting
Trying to target young professionals and students
Considering a "first paper grant" to attract new authors
 Grant would provide money plus a mentor/co-author to help put together an ANTEC paper

New Business:
PlastiVan - P. Andersen
Several people have indicated their interest in being involved; best areas are the Midwest and Northeast
M. Curenton; J. Golba; T. Womer; D. Anzini are interested in being involved

Next Meeting: ANTEC, April 1, 2012; Orlando, FL
Orange County Convention Center, Room S322

Motion: G. Campbell, to adjourn meeting; J. Biesenberger Second; Motion Carried

Meeting Adjourned 5.12pm

Respectfully Submitted,

David Anzini